

IMMANUEL PRESBYTERIAN CHURCH
ENDOWMENT SPENDING
REQUEST FOR PROPOSALS – FRIDAY, JANUARY 26, 2024

THE SESSION'S SPECIAL PROJECTS COMMITTEE (SPC) INVITES YOU TO APPLY FOR A GRANT.

REQUEST FOR PROPOSALS (RFP)

The Special Projects Committee (SPC) currently is seeking proposals from Immanuel committees, *ad hoc* groups, members, and friends for Grants from the IPC Endowment to fund projects, programs, and activities.

Criteria—To be considered for funding, the Recipient must be a 501(c)(3) nonprofit organization, and the project, program, or activity (“Project”) must serve a special need within Immanuel (in reach) *or* community outreach and other benevolences, as required by the IPC Endowment Spending Policy. Proposals must meet a need that is not covered by the church’s annual operating budget.

Amounts—The amount currently available for distribution for calendar year 2024 is \$27,829.51 which includes no carryover from 2023. A minimum of \$4,841.73 of this amount *must be used* for benevolences (charitable organizations or charitable projects outside of Immanuel). There is no upper limit on how much of the total may be used for benevolences. This means that projects to benefit outside charitable organizations or projects could receive in the aggregate as much as the entire \$27,829.51, but projects to benefit internal Immanuel church needs may receive, in the aggregate, no more than \$22,987.78. The only spending prohibition applicable to these Endowment funds is that they cannot be used to cover general operating expenses of the church.

INVITATION PROCESS

All church members and friends, *ad hoc* church groups, and church committees (“Applicants”) are eligible to apply for these Grants by following the application process described herein. The expectation is that Applicants will provide a completed proposal on behalf of outside charitable organizations or for an internal church use. Recipients, therefore, could be an outside organization or group such as an outside charitable or community group, an Immanuel church committee or an *ad hoc* group whose proposal addresses a need that is not covered by the church’s annual operating budget.

The Application—The two-page grant Application form accompanies this RFP. Please feel free to attach additional pages, if necessary, to fully describe your Application. Feel free to submit a video if you would like. The Application form and this RFP are available via a link on the IPC website at www.ipcmclean.org, as well as a link in the *Immanuel E-Presence*.

The Applicant—All grant Applicants will be required to sign a Grant Acceptance Agreement whereby the Applicant, not the Recipient, agrees to be responsible for the execution of the awarded Project within the allocated budget before the end of the 2024 calendar year.

Applicants should provide contact information so that the SPC can reach them with follow-up questions and requests for clarification.

The Proposed Recipient—If the proposed Recipient of the Grant is an outside organization, please include detailed information regarding the organization, its philanthropic or benevolent mission, its management, senior administrator, and contact information. Please also include information regarding the history of the organization and its past interactions, if any, with Immanuel or individual church members. This could include its past receipt of monetary or in-

kind gifts from church committees and/or participation by congregants in volunteer projects for the organization. Relationship to the mission of Immanuel is an evaluation factor.

All grant **Recipients** will agree to submit, on or before December 13, 2024 or within one month after completion of the project, whichever is sooner, a report on the status of the project to IPC Session c/o Susan Gregory, chair of the IPC Special Projects committee (sgregory100@gmail.com), with a copy to Mary Ann Vaughan (m.a.vaughan@ipcmclean.org). The report shall include detailed information on (a) the current status of the project; (b) the amounts of money spent on the project to date (c) the specific use or uses for which such sums were spent; (d) the dates on which such sums were spent; (e) receipts for all spent sums; (f) to the extent applicable, photos of the project; and (g) expected completion date(s) of the project.

The Project—Applicants should provide detailed information about the specific Project that is being proposed to receive the Grant. Please discuss its objective or goal, what need it will fulfill, and how the Grant will fulfill that goal and need. Please describe the timetable and dates in detail and when the funds will be spent. If there is a specific deadline for the Project, be sure and note it. And, please explain the amount that is being requested.

TIMELINE

All Applications in response to this Invitation for Proposals are due no later than Friday, March 1, 2024 at 5:00 P.M. No extensions of time will be granted. Proposals will be considered submitted in a timely fashion if they are emailed to Russ Carlton, Immanuel’s Communications Director at rcarlton@ipcmclean.org by the above deadline. If additional information or discussions are needed regarding a Proposal, the Applicant will be notified. *The SPC will confirm receipt of each Application; so, if you do not receive confirmation by March 1st, please contact a member of the SPC.*

The IPC Special Projects Committee will review all Applications and will make recommendations to the Session for the Session to make the final decision regarding which applications will be granted. The Committee will work as expeditiously as possible. It will submit its recommendations to the Session in anticipation of the regular March 2024 Session meeting. Funds will be available for distribution in early April 2024 following the Session’s final decision.

FINAL THOUGHTS

In 2024 the Endowment has \$27,829.51 available for grant-making. However, under the Endowment Spending Policy, the money need not be spent. The Session reserves the right to decline to fund any of the Applications and to decline to spend any of the Endowment funds.

IMPORTANT (THE FINE PRINT)—Please note that all Applicants whose application is selected to receive a Grant, will be required to sign a Grant Acceptance Agreement whereby the Applicant agrees to be responsible for the spending of these grant funds and to report on the spending to the SPC. The Applicant is responsible for ensuring that any unspent funds are returned to Immanuel’s Business Administrator.

Questions about the RFP or Application? Please Contact a Member of the SPC

**Susan Gregory, IPC Special
Projects Committee Chair**
703-350-1977
sgregory100@gmail.com

**Kathryn Mackensen,
Endowment Committee**
703-919-8330
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OUR 2023 GRANT RECIPIENTS AS DESCRIBED IN THE MAY 5TH, 2023 EDITION OF IMMANUEL'S E-PRESENCE



The **Kenya Education Fund's** (\$5000) mission is to provide disadvantaged students in Kenya and their schools with support and educational resources for them to improve their communities and break the poverty cycle. Recent data indicate that only 24% of the Kenyan population overall completes high school, yet **91% of the young people in KEF's program successfully complete** their high school exams and transition to higher education or employment.

The grant will fund one full, four-year secondary school and one year of college scholarship for one student chosen by the KEF.

Music at Gilliam Place (\$3,600)

Professional music lessons in Arlington can range from \$40-\$60 for half an hour. This cost creates an inequitable barrier for the residents of Gilliam Place & South Arlington. To provide equity, agency, and access to professional music lessons, we provide music lessons to residents for a reduced or free cost. The program fosters stability and a weekly creative outlet. Students build confidence as music that once seemed impossible becomes playable. The lessons also foster community, as neighbors and families bond over their new art.

This grant from the Endowment will allow three Gilliam Place residents to receive a full scholarship for 34 weeks of lessons.





Harraseeket Foundation (\$3,500) is a Virginia nonprofit that supports community “Pathways” mentoring and work experience programs at Immanuel & other NOVA communities. One Pathways program focuses on internships for underserved students unable to access internships because of poor information & connections who can’t afford to take unpaid internships. Harraseeket addresses these inequities with:

-stipends to pay the interns if employers don’t pay;

-mentors to coach the interns; and

-a directory of employers willing to employ them.

Thanks to the Endowment grant, up to seven underserved students will receive stipends to allow them to take unpaid internships.

PARTNERS IN DEVELOPMENT, ZAMBIA (\$3450) furthers IPC's international mission to promote health and women's rights through the training of a remarkable Zambian woman as a medical doctor.

The grant supports the education of Chitalu Namugala, RN of Zambia. Chitalu has completed her nurse-midwifery degree, the subject of the 2017 grant. She has practiced as a Nurse-Midwife in the University Hospital in Lusaka. She is now enrolled in Medical School in Zambia. She plans to practice medicine as an OBGYN physician in Zambia.





ONE THOUSAND SCHOOLS (\$2500), formerly *Students Helping Honduras*, is working to build 1,000 schools across Honduras with the goal of alleviating poverty and gang violence through education and youth empowerment. We are currently working on constructing a new school in La Lima, Honduras. Centro Educativo Básico Oswaldo López Arellano is a school that was destroyed by Hurrricanes Eta and Iota in November 2020. With the generous grant from Immanuel's Endowment, we will be able to fund the roof for the new three-classroom school. This will give the 400 students enrolled the opportunity to continue their education in a safe and productive learning environment.

LUTHERAN SOCIAL SERVICES (\$2500)

This grant from the Endowment will be used to make an in-kind donation to LUTHERAN SOCIAL SERVICES National Capital Area (LSSNCA) to help support five Ukrainian refugee families resettling in the NOVA area. We hope to make our new neighbors feel welcome by providing much-needed items for their apartments as a physical act of widening the welcome to the table and extending the grace that we receive from God out into the world. The five families include children: baby twins; one baby; two toddlers; three school age girls; and a school age boy.





FALLS CHURCH-MCLEAN CHILDREN'S CENTER (\$2500) provides a comprehensive, high-quality, early-childhood program designed to give all young children, regardless of their family's economic resources, a strong foundation on which to build the rest of their lives.

We are appreciative of the recent grant award for new playground equipment. This grant allows our students to gain active play and tactile experiences outside to continue to develop and strengthen their social-emotional, physical, language, and cognitive skills. The estimated completion is in the spring of 2024. Once the project is complete, we will have a ribbon-cutting ceremony and look forward to individuals from Immanuel joining us at the celebration!

EduTutorVA (\$2,000) was created in 2020 by six retired Virginia educators and legislators to fill two pressing needs due to the pandemic: helping students in Title I schools catch up to grade level standards and helping young and diverse college students in NoVA become enthusiastic about a career in education. From three schools and a handful of tutors, we now have 100 tutors who are tutoring 200 students in ten schools in Northern Virginia.

This year we added a Tutor Coach to our model which gives each school an experienced teacher to mentor and support their tutors. The Endowment's generous grant will help pay for one of these coaches which will ensure our tutoring is of high quality and effectiveness.





FIVE TALENTS (\$1,500) seeks to transform lives through economic empowerment. We work in remote and vulnerable communities in the most fragile regions of Africa, Asia and South America. Five Talents partners with the global church to minister to these communities by teaching literacy, numeracy and business skills so that men and women living in extreme poverty are able to find sustainable pathways out of it.

This grant will help us continue to grow our program in Myanmar, a place that continues to grapple with the impacts of the global pandemic and political unrest across the country. Immanuel's support will help us establish self-sustainable Savings Groups across five to six regions in the country. This would mean the 120-200 group members and their households will have a safe place to mobilize their resources and the training to learn the most sustainable way to apply them so they can provide for their family and help their community. Because the average number of people in a household in this region is five, this grant could potentially impact the lives of as many as 800 women, men, and children.



ARTSTREAM's (\$1375) two Virginia-based theatre companies feature 30 actors with intellectual and developmental disabilities performing in original musical productions. The actors, along with volunteer peer mentors and a professional production team, decide on a theme, improvise scenes and characters, and develop a script, songs, and choreography. Your generous sponsorship covered the cost of American Sign Language interpretation at an onstage performance to make our show accessible to people with hearing loss, as well as captioning for the video productions that premiered online and are now available on our website for all to enjoy.

